

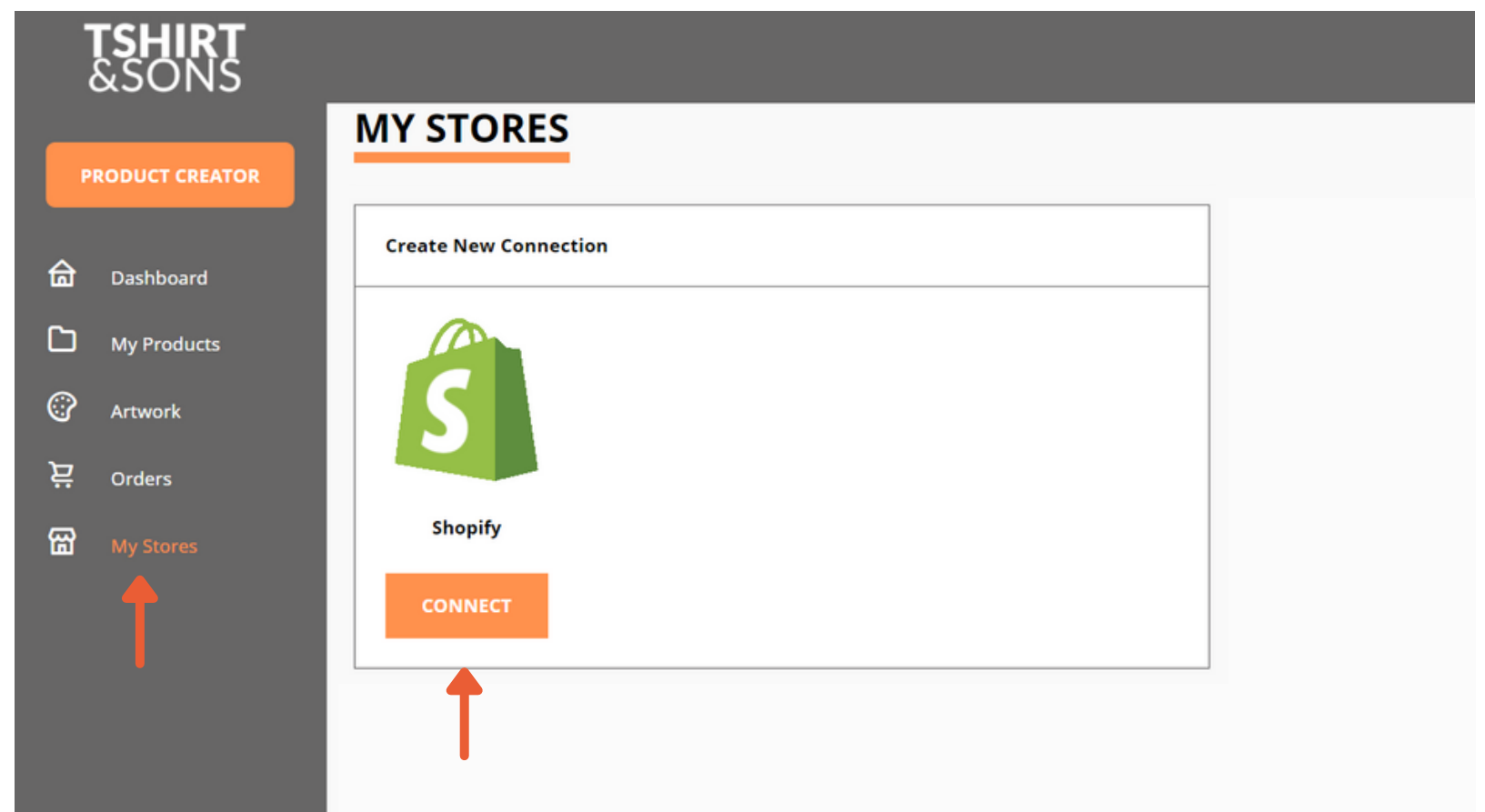
# TSHIRT & SONS

## SET UP SELLERS PORTAL WITH SHOPIFY

### 1. Connecting your Store

To connect your store from your Sellers Portal account:

1. Click the 'My Stores' tab on the main menu.
2. Select 'Connect' Under the Shopify logo.
3. In the pop up box enter your Shopify Domain link.
4. This should look like:  
<https://examplestorename.myshopify.com>
5. Follow the instructions from within Shopify.
6. Once installed the app should look like the below image in your app store

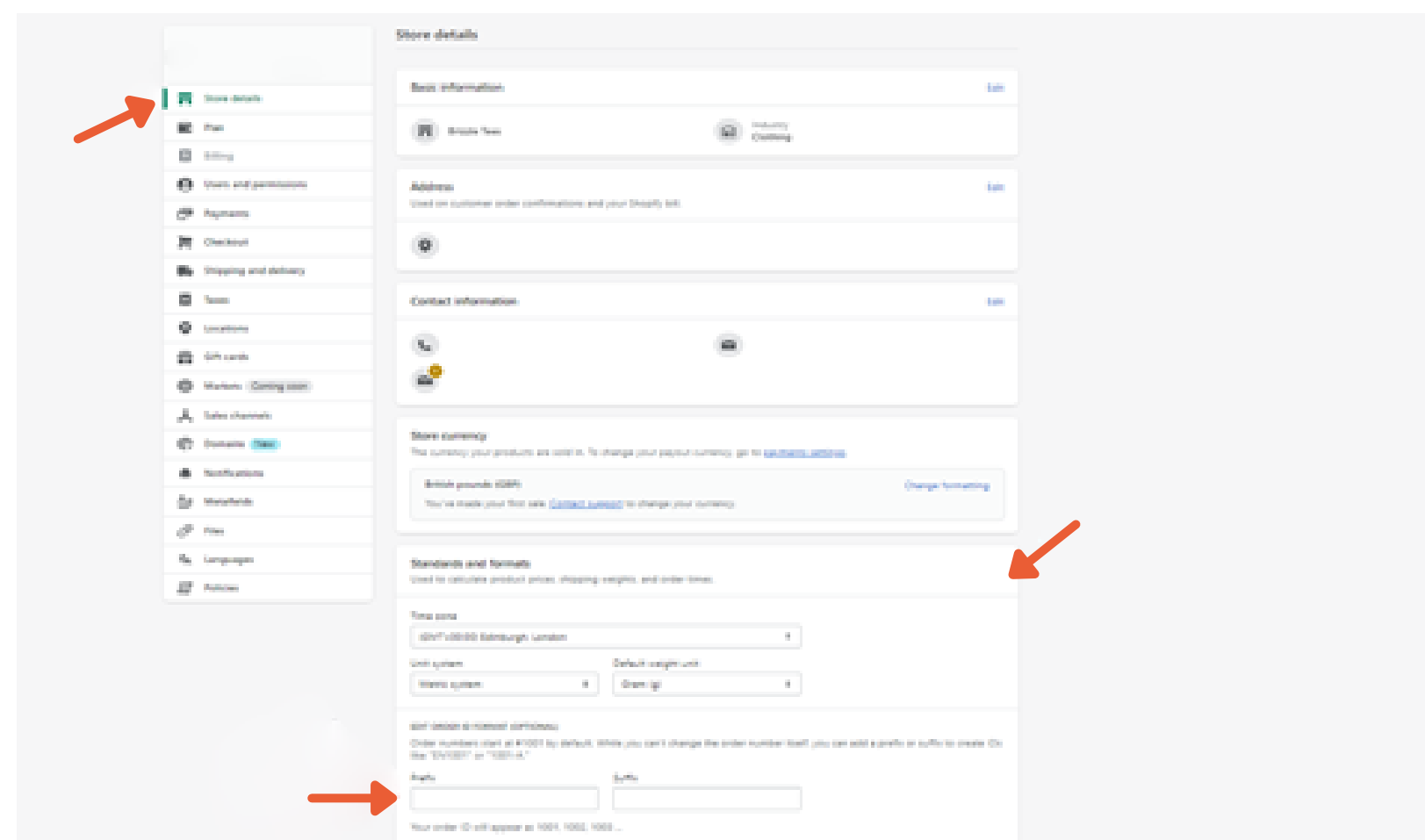


### 2. Update your order number

For our system to process your orders, you will need to remove the '#' from your order prefix.

Please follow the guide below to set this up.

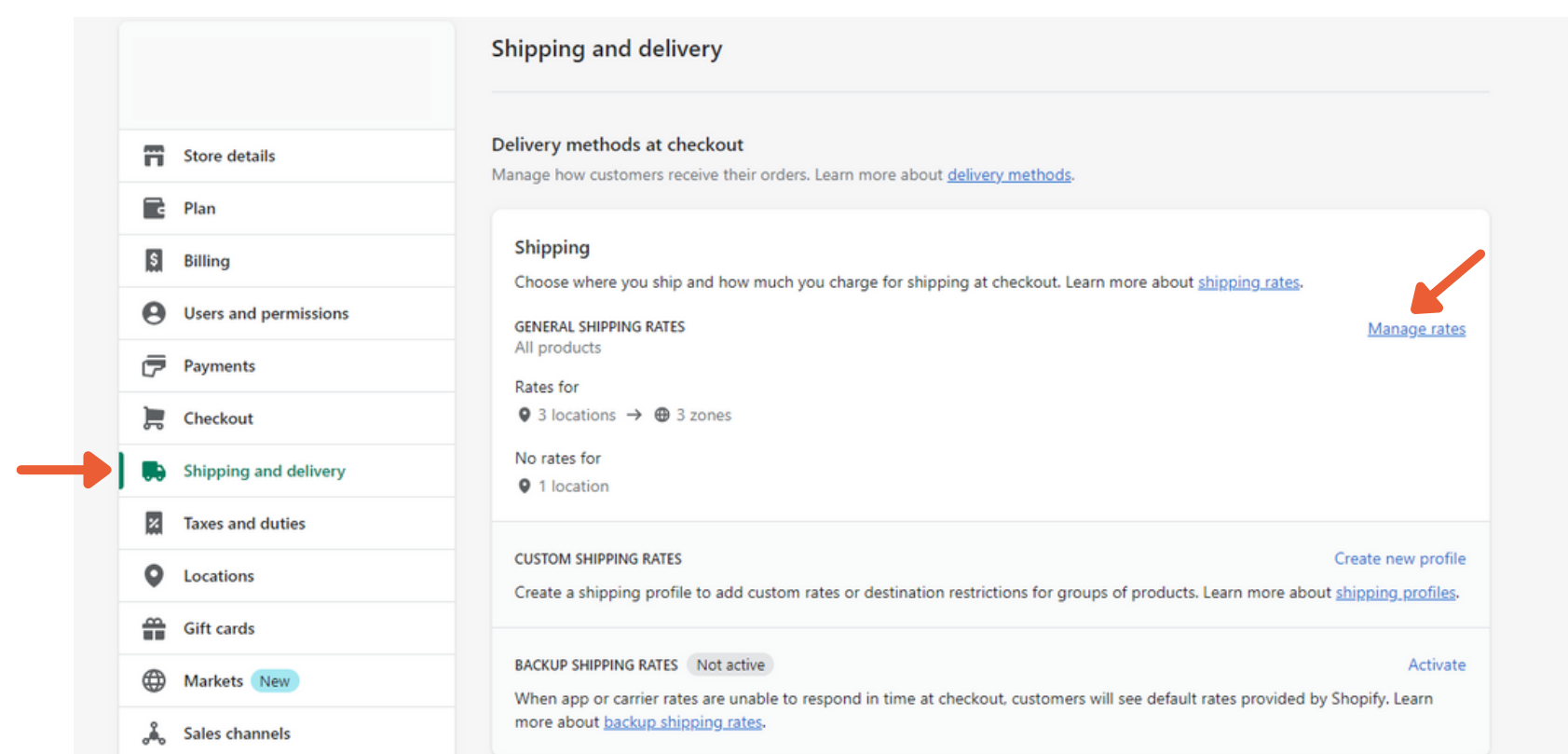
1. From your Shopify admin, go to Settings.
2. Click Store details.
3. In the Standards and formats section, edit the Prefix text field. Delete the # . It can be replaced with characters A-Z, 0-9.
4. Click Save.



### 3. Set up Your Shipping

We will need the exact Shipping names used in your store to match up with the shipping in our system.

1. From your Shopify admin, go to Settings.
2. Click Shipping and Delivery.
3. Click Manage Rates.
4. We will need the Exact Rate Name & Shipping method (Or a screenshot). e.g. UK - Express- (DPD Express) / FREE SHIPPING – (Standard Tracked) Worldwide – Standard – (standard tracked)



# TSHIRT & SONS

## PRODUCT CREATOR KEY



## Key

1. Show artwork placement grids
2. Select all artwork
3. Undo last change
4. Delete artwork
5. Start a new project
6. Edit saved product details
7. Save your current product
8. Publish a product to an eCommerce store
9. Place a manual order for a product
10. Edit artwork name
11. View artwork measurements
12. Edit text placed
13. Design toolbar
14. Select a blank product
15. Your saved products
16. Your Artwork gallery
17. Add text to your design
18. Select product colour and size
19. Zoom on product
20. View front and back of the garment
21. Make a product editable on Shopify